



Habitat
for Humanity[®]
of Craven County, NC

930 Pollock Street, New Bern NC 28562

www.cravencountyhabitat.org

(252) 633-9599

05/24

Habitat ReStore Associate - Part Time

Position: Habitat **ReStore Associate**
Employment Status: Part-time/Entry-Level, Flexible, 8-12 hours a week (Tuesday through Saturday)
Reports to: Sales Associate Team Lead

The Role

The Habitat ReStore Associate is an integral part of the team. You will assist with the day-to-day functions on the sales floor and with the Home Improvement Annex. This position is ideal for someone interested in working a few hours on weekdays and alternating Saturdays.

Key Qualifications:

Having an understanding of Habitat's mission and acting as an ambassador for the vision. Ability to work as part of a team, dependable, flexible, friendly and providing excellent customer service.

Responsibilities:

Customer Service—Greeting and engaging visitors and assisting them in a warm and friendly manner. Processing sales and handling financial transactions (cashier). Whenever possible, assisting customers with their merchandise.

Merchandising—Familiarizing yourself with items on the sales floor at the beginning of each shift. Cleaning, restocking, pricing and placement of donations on the sales floor.

Other Requirements:

- High School Diploma or working on it.
- Basic math skills and ability to use the cash register.
- Additional qualifications in retail, customer services, or related fields are favorable.
- General computer knowledge.
- Must be able to pass a criminal background check.

Required Physical Abilities:

Ability to stand for extended periods of time and to move and handle merchandise throughout the donation process. Able to bend, reach, lift, climb ladders, and load materials into shelves and displays. Able to work with co-worker(s) to cooperatively lift and load furniture and building materials up to 20 pounds.

Apply: If interested please send resume to: NewHires@CravenCountyHabitat.org